

#### Closure of Club



It may be necessary to close the club in an emergency e.g. due to severe weather or heating problems. In such cases, notice will be provided as soon as possible to all attendees.

In the unusual circumstance where insufficient numbers of children are booked for sessions which therefore make it financially unsound to run, Governors may decide to close for those sessions. If this should occur, notice of a minimum of 2 weeks will be given.



#### **Administration Information**

- There is a one off registration fee of £5.00 per child on receipt of the registration form.
- Parents of children who attend the Kids Club enjoy a discount on fees for second and subsequent children
- Monthly bookings must be paid for by 1<sup>st</sup> of each month
- Payment of fees is preferably through our on-line banking system
- Fees may be paid using salary sacrifice schemes which are tax free.
- Late bookings must be paid for at the time of booking
- A charge of £1.00 per minute will be incurred for the late collection of a child at the end of a booked session

# Maple Tree Kids Club

Kids Club first opened in October 2000 to provide quality child care for parents.

From April 2012, the club became part of the school and is now run under the control of the Governing body. The funding for the club remains reliant on the fees received for the services provided.

We cater for children from the age of 3 to their 11<sup>th</sup> birthday and offer a wide range of quality activities both inside and out that are appropriate for all.

Children from Sandy and the surrounding areas are all welcomed.

The staff of the club are all qualified in play work / child care and first aid.





Maple Tree Kids Club
Maple Tree Primary School
Hawk Drive, Sandy
SG19 2WA

07950592745 // 01767 691180

Administrator: Kez Martin

Bookings and enquiries: mapletreekidsclub@gmail.com Play Leader: kerry.green@mapletreeprimaryschool.com Deputy Play Leader: mandy.mabbott@mapletreeprimaryschool.com

#### Breakfast Club. Monday - Friday Term Time. 7.30am - 8.55am

Kids Club operates from the school in a specially built room attached to the nursery. This means that you can drop your child off at Breakfast Club and they will be taken straight to lessons from there.





## After School Club. Monday – Friday Term Time

There is a two tier session booking option for the After School Club

Session A runs from 3.30pm to 4.30pm



Session B runs from 3.30pm to 6.00pm



Please note that if your child attends an after school club until 4.30pm, the fee for the After School Club is for the full session from 3.30pm to 6.00pm.

A snack is served between 3.30pm and 4.00pm



### **Holiday Club**



The kids club is open during the school holidays. There are just 2 shut down weeks. One in the summer holidays which is usually the week of the August bank holiday and the other in the Christmas period. The actual time of this will depend on when the holiday falls.

A light snack is served between 4.00pm and 4.30pm. Parents will need to provide a packed lunch for their own child if this is required.

