

Parent Forum Meeting Minutes

<p>Team: Parent Forum Date: 8.02.24 Chair: CB Minutes taken by: KV</p>	<p>Present: Cath Bainbridge, Emma Reed (Mulberries and Year 1), Fiona Brooks (Year 3), Laura Letford (Year 4) Kim Varley</p> <p>Apologies: Tiffany van der Werk (Year 2 and Reception), Laura Cope (Year 5), Amy Hyde</p>
<p>AGENDA:</p> <ul style="list-style-type: none"> • Last meeting minutes • Items brought forward • AOB 	<p>Actions</p>
<p>Review last meetings minutes</p>	<p>Items brought forward from last meeting:</p> <ul style="list-style-type: none"> • Check actions from last meeting - Uploaded minutes of these meetings on the Parent Forum page of the website. • Homework diary update - AH • H&S reminders – Cath has spoken to parents on the school. It was brilliant for a while but there are more cars now dropping off in the morning. CB still having conversations with these parents. • CB has spoken to Mrs Rowley who creates the Travel Plan re creating a working party in the future for safely using the car park, this would include pupils, staff and parents. • Marvelous Me – Parents are reporting that this has improved since AH contacted the company.
<p>Year 1</p>	<p>Numbots - what's the expectation/ideal amount of time and usage? Maths programme that they use until Year 2. The level is led by the stage of the child. Teachers can set this if there is a specific need but they don't tend to. With regards to time, no more than 10 mins at a time for younger children. Year 3 to Year 6 (TT Rockstars) no more than 30 mins at a time. It is not essential to do this as homework but it is available for use at home. School has removed the timings on TT Rockstars to allow pupils to access it in the morning. Maximum screen time for Year 6 would be 2 hours a day, you could break this down over 30mins a day over a week.</p> <p>Info around the reading expectations ie equivalent books/levels Reading books are matched to phonics that the children are being taught in class, some sounds have more books than others depending on the complexity of the phoneme. The expectation is that children read each book 3 times: first time for decoding, second time for fluency and third time for comprehension. When the children get to the end of Year 2/beginning of Year 3 children may be introduced to AR which relies very heavily on comprehension so it is</p>
<p>CB to see if Reception are using Numbots in school</p> <p>Add Numbots info to weekly newsletter TC</p> <p>Info for parents as to how to use TT Rockstars - maths meeting or newsletter input TC</p> <p>Info for parents re Reception/KS1 reading books/order to be shared in a newsletter DVC</p>	

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	<p>important that time is taken in KS1 to ensure the children have developed this skill.</p> <p>How often should children be reading with an adult in school? Priority readers are heard daily with an adult. Teachers try and hear every child in a class read once in a fortnight. Parent had noticed that this was not the case with her child. If a parent is worried about their child's reading please don't leave it, please speak to the class teacher.</p> <p>Minutes of the parent forum haven't been seen from last two meetings. School apologises for not having shared the minutes with the wider parent community. This is an oversight, not intentional. Parent Forum is incredibly helpful for the school to know what parents are concerned or worried about and to allow us the opportunity to develop strategy where required. These will be added to the Parent Forum page of the website which can be found in the Parent Information tab and will be sent out with the weekly newsletter. If you do not receive these in a timely manner, please ask your class rep.</p>	<p>CB add link to Parent Forum page on minutes and add to newsletter</p>
<p>Year 3</p>	<p>Can we get a break down of expected reading levels for each year? With reading age it is specific to the needs of the children and does not relate to their chronological age so this is hard to do. We will share with parents what an age expected looks like for each year. Next week is Parents' Evening and the progress and attainment will be shared with parents within the February meetings. This will show how the children are working towards the expected level. It was suggested that parents would find it helpful to know there is a specific focus for each one so they know what information they are to get. We may need to consider to sharing with parents when we are likely to share this information with them.</p> <p>Can spelling marks be communicated to parents, and also are they ever checked if pupils are marking each others? Mrs Jacobs checks the spelling tests that have been marked by the children and will ask the children to record their spelling result in their spelling books so that parents are aware of the weekly result.</p> <p>Is the sports funding spending going to be updated to reflect where the money was spent? Last year's strategy is on our website. It shows how the money was spent. Discussion was had around the ability for children to take part in inter-school competitions. This is something we are really keen on and are hoping will be a focus of this year's plan. Our hope would be that all children could take part in an inter-school competition at some point</p>	<p>CB to add parents' evening discussion points to the yearly planner, eg Autumn settling in, Spring Term progress and attainment</p>

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	<p>but that is ambitious and is something we will be working towards. As part of the Sports funding, we subscribe to the Sports Partnership. They run inter-school competitions but this does not enable all children to take part across the year as it is small groups. Where we are able, we are looking to arrange our own inter-school competitions. Parents are keen that children are taking part in things beyond the school day/ grounds and we are keen for this to happen too. There were other opportunities last year for some year groups to have first aid training and there was training for sports leaders too.</p> <p>A lot of last year's focus was to implement the new PE scheme. This year a number of teachers are teaching their own PE. To support this there has been the introduction and resourcing for a new scheme and relevant CPD.</p> <p>The Sports Premium plan for this year will go to the next Governors meeting and once ratified will be put up on the website.</p> <p>We are also looking more closely at what can be done with children at lunch times to ensure that all children are given opportunities to be physically active during this time.</p>	
<p>Mulberries</p>	<p>Would it be possible to be clearer with mulberries dates, ie when they return etc.</p> <p>It will generally be one or two days after everyone else so that we can allow time for new starters to have their school visits with staff. We try to give as much notice as possible but sometimes we are not aware of how many visit days will be required but we do appreciate that this could be communicated better with parents.</p> <p>A question regarding the use of the waiting list - a parent feels children who are younger have been accepted before her despite having a sibling in the school.</p> <p>Our admissions policy is on our website which sets out the criteria that we use for selection. We would encourage any parent to contact the office if they are unsure or feel this has not happened.</p> <p>Why was Mulberries mixed when they originally started as two groups?</p> <p>We had two rooms when we first started; one for 2 year olds and one for 2/3 year olds: 2 year olds who had access to the three-year-old rooms made faster progress as they had access to all seven areas of learning as required for the 3 year old curriculum. When we replicated this over both rooms things were so cramped that this impeded progress - academically and socially.</p> <p>We worked alongside the Child Development Officer and EYFS adviser and visited settings with a similar set up, spoke to staff who had already done this and the advice was to mix the rooms. Parent rep mentioned that there were some concerns from parents that this had been done due to staffing - this is not the case and has nothing to do with</p>	



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	<p>staffing ratios - we always ensure that the correct ratios are met with our strong staff team. Children of this age are observant; the older children encourage the younger ones through role modelling and supporting them. Staff respond to the needs of the cohort though. Whilst the doors between the two rooms will be open for large amounts of the time to allow the children to mix, there are opportunities during the day when they are separated for age appropriate learning opportunities. The time spent together is increased once developmentally ready.</p> <p>Help at lunch club - is it a general rule where they should have things open already or be able to open them? This is not the case - staff are happy to help where and when required. Please talk to your child's key person if you have any concerns.</p>	
Next meeting: Thursday 21 st March 2.30pm		
Items to be brought forward to the next meeting		