

Parent Forum Meeting Minutes

<p>Team: Parent Forum Date: 6.6.24 Chair: Cath Bainbridge Minutes written by: Amy Hyde</p>	<p>Those able to attend: Tiffany van der Werk (Year 2 and Reception), Fiona Brooks (year 3)</p> <p>Apologies: Miss Hyde, Laura Letford (year 4), Emma Reed (Mulberries and year 1) and Laura Cope (year 5)</p>
<p>AGENDA:</p> <ul style="list-style-type: none"> • Items from Parent Forum reps • AOB - PE competitions 	<p>Actions</p>
<p>Year 4</p>	<p>Is there a school trip for Year 4 this year? Year 4 have a river trip coming up along with a Viking day in school too. We do try to ensure that there are a few trips that are less expensive and with coach costs rising this has had a knock on effect on cost and availability. We will be putting together a planner for the start of next year so that we have mapped out trips and visits across the whole year as this will hopefully also support parents with planning for costs, especially where there are families with more than one child in the school.</p> <p>What happened to the possible camping experience? Apologies from Miss Hyde for not having followed this up. Feedback showed it would not be feasible this year as numbers were low. Parent Forum reps commented on how they thought it would be beneficial to children to do an overnight. Year 3 parents will be canvased to see if this would work for next year.</p> <p>When will the class find out who their teacher will be next year? A letter will be sent to parents on Friday 5th July and our shuffle up session will be Tuesday 9th July. Staff will know before this to allow them time to start handover meetings before being with their new class for the first time. Children who need additional support and time for transition will also have this carefully mapped out. Parent reps asked if children mixed a fair bit with other classes/teachers as some children come home and talk about time they spent with others. School explained that children join together for things such as Key Stage assemblies which sometimes happen in other rooms so the children feel comfortable about being in other rooms and with other teachers.</p> <p>Can parents have more information about the upcoming times table test. This is being sent home to Y4 parents tomorrow and will explain the MTC in more detail. Children are prepared and ready - they have had a number of practice sessions.</p> <p>Several parents have voiced concern about the number of supply teachers in Year 4. Parent did appreciate that this cannot be helped.</p>

Create trips planner for sharing in September 24

Canvas Year 3 parents to look at viability for next year

Miss Hyde to send letter out to Year 4 parents
07.06.24

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	<p>Where absence happens we would always prefer to have a known member of staff in front of the class but we do not have the capacity across the school to do so this year and have therefore had to rely on supply agencies. We do vet the supply teachers we have but some are new to us. We take on board the children’s feedback and communication between staff is strong. Work that is left for a supply teacher is always planned by the class teacher but we appreciate that this does not mean the delivery or expectation will be the same. Generally, when a supply teacher has been in, support staff have remained constant so that the children have a known member of staff with them. This has also been invaluable in providing class teachers with feedback for consistency.</p> <p>Where we know of planned absence for this term, parents have been notified in order to be prepared for change in routine.</p> <p>If your child comes home with any concerns following a visit from a supply teacher, please do let the class teacher know.</p> <p>Our plan for next year will be for the class to have one consistent teacher though, as stated previously, absence can arise anywhere through unforeseen circumstances.</p>	
<p>Year 1</p>	<p>A parent feels that the school should be deep cleaned during half terms because of the amount of infections & contagious outbreaks, especially when the school are aware of multiple cases.</p> <p>It is. We are currently looking to appoint 2 new cleaners and could really do with parents to spread the word so that we are likely to find the right people but when an epidemic has occurred, focused deep cleaning happens in affected areas as a priority.</p> <p>Concern that some of the children’s reading books & spelling books so tatty. There was a question as to whether PTA funds were helping to put equipment into school so there shouldn’t be a shortage.</p> <p>I have seen some example of the reading records. Some are looking reasonable and some have pages that are falling out where the staples have not held up. When the children bring these into school they are put straight into a basket until they are required so they are not floating around the classroom or in their bags. Some children have had replacements where books have been lost but all children will receive a new one when they go into Year 2. We will also provide plastic pockets next year for the books to sit in as hopefully this will also protect them a little more.</p> <p>The PTA do not supply equipment such as stationery items across school unless it is a specific item. We try to make school budgets go as far as possible but, moving forwards, we will consider the quality of these across the school as the books do not seem to be as robust as previous years.</p> <p>A reminder was given that if you have any concerns about individual children, these need to be raised with the class teacher in the first instance and with the KSL if needed.</p>	<p>Parent reps to encourage parents to share job adverts across social media if possible to spread the word.</p> <p>School to look at whether the quality of these books is an issue in other year groups.</p> <p>PTA to provide a list of things that they have supported school with</p>

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<p>Year 3</p>	<p>Questions were all regarding AR: Are they being read with at school at all by the teacher, and should they be in y3? By the time they get into KS2 the focus on reading in school is on lower attainers. The aim is to hear these children daily (this could be by a TA or reading volunteer but by the class teacher once a week where possible). Children are not just heard read from their reading books. Most lessons involve an element of reading that the children might be asked to share with the class and discussions take place surrounding key texts which may be used for subjects outside of English lessons. We are always looking for volunteers to support with reading and if parents are interested then it would be great if they contacted Miss Hyde through teacher@ Are children pushed to choose higher levels at all? Yes they are but at the moment, we are finding that the focus is on the quiz and not on what has been read - children are not reliably remembering what they have read and are not passing the quizzes with confidence. This then means the focus on reading is skewed and understanding is lost. The class have 2 targets - one is their personal AR target, the other is a class target to identify level of understanding of what has been read. This does not mean the children are not pushed to do well though - children are making good progress in their reading. They are constantly involved in high level discussion around their reading and key texts which are used in class, but if there are individual concerns regarding your child's reading challenge, please do ask Mrs Jacobs. Why are children not allowed to do AR quizzes at home? This is largely because we need to know that the children have read and retained the information in order to answer the questions themselves. We will look at ways to ensure that children have the opportunity to take their quiz as soon as they are ready in school but the focus needs to be less on the quiz and more on the content to support the knowledge and understanding of the text read.</p>	<p>Info for new Year 3 parents to be shared regarding expectations in September.</p>
<p>Reception</p>	<p>Marvellous Me comms seem to have reduced, parents find this to be particularly important when there is due to be or have been visitors or particular events. Query into photos of special events for the children and the sharing of these on social media. A reminder that any group/class photos should not be shared on social media unless you have permission from every parent of the children in the photo. They are for personal use only. We do try to take photos of special events and class assemblies to upload to our school website but this has not always been the case this year. It is labour intensive as staff have to go through them all to ensure that all permissions are met which may mean some events have slipped through the net. We will look at how we ensure this happens next academic year so that it showcases the lovely things that go on in school.</p>	<p>CB to discuss with reception staff</p>

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	<p>When main teacher is not present could the TA's be on the door as someone the children know? This will be passed on to the Reception team.</p> <p>Do parents have to give permission for children to be taken off site? For nursery-age children, written consent is always needed.</p> <p>For children over nursery age, it's usually only needed for trips that: Need a higher level of risk assessment Are outside normal school hours Most off-site visits don't need written consent if they're held during school hours or are part of the curriculum, such as year-group visits to local amenities. However, you should be informed that a trip is going to take place on that date. We will be updating our new starter forms with a global consent section but will also send these out to all year groups at the start of the new academic year.</p> <p>I also wondered how trips are staffed? are volunteers required? If we have enough staff internally then we do not need volunteers, if the trip requires more staff than we can provide then volunteers are always welcomed. We tend to ask all who are DBS checked first but if you are interested in volunteering, please see Mrs Darnell.</p>	
School items	<p>External sports events -as part of our Sports Premium we have bought into the East Beds Sports Partnership which enables us to sign up for events that are run at other local schools. We have signed up to as many as we are able this year but this is also determined by staff we have available and conflict with other school events. This does mean that not all children will be able to take part as events are limited to numbers and teams. Each event runs in Key Stages - so a 2 year programme. We are keeping a track of all those who attend this year so that we can offer to others next year to make it fair. It is one of those things where we would like all children to be involved at some point during their schooling but we are also looking at our involvement in other competitive sports, organised internally, and opportunities for the children to try different activities. There is a lot of additional paperwork that goes into all of these. Mr Neill has worked hard this year to ensure we are involved and we intend to build on this next year.</p>	
<p>Next meeting: Thursday 11th July 2.30pm RHE policy (Relationships and Health Education) Dates for next academic year to be confirmed.</p>		