

Parent Forum Meeting Minutes

<p>Team: Parent Forum Date: 2.10.25 Chair: Amy Hyde Minutes written by: Amy Hyde</p>	<p>Present: Fiona Brooks (year 5) and Tanya Topham (year 2), Laura Letford (year 6), Emma Reed (Year 1 and Year 3)</p> <p>Apologies:</p>	
<p>AGENDA:</p> <ul style="list-style-type: none"> • Welcome back • Year 6 • Year 5 • AOB <p>Please note that most of the agenda items that have been submitted by parents and carers to their reps have been copied and pasted word-for-word – these can be seen in bold.</p>		<p>Actions</p>
<p>Welcome and introductions</p>	<p>Welcome back and thank you to reps for re-joining. Rep names to be displayed on posters in class windows.</p>	<p>AH advertise rep names.</p>
<p>Year 6</p>	<p>Appreciate timing is tricky, but meet the teacher sessions felt far too late. Much info was disseminated through Facebook or WhatsApp Parent groups instead and some info - eg. 8.45 start time for year 6 was an unknown that led to anxiety for some pupils as this is a change from year 5 expectations - where the doors opened at 8:45 but as long as they were in by 8:55 it was ok. Alternatives to earlier face to face could be webinars or an FAQ to help prevent Chinese whispers or mis information. Or even meet the teacher at the end of the previous year...?</p> <p>We discussed this at the end of the last academic year but the school calendar was already very full to implement this. We will try to move these to July for this academic year.</p> <p>Many of the emails received from school in first full week of term could have been covered in the meet the teacher sessions or collated into a newsletter. E.g parking, medication, scooters etc. Maybe consider returning to weekly newsletters for the first few weeks of a new school year and then bi-weekly?</p> <p>The messages you are referring to came through the office team. We will review how we communicate those general 'start of term' messages in the future to try and cut down on multiple communications.</p> <p>Please can school provide information for who actually teaches each subject for each year group? Maybe this could be added to the time tables? There is sometimes confusion as to who is teaching - the assigned class teacher or the HLT/TA. This supports at home conversations about lessons. NB: this is NOT about challenging contact time but about creating better transparency.</p> <p>Where Miss Cornfoot is covering, we can put HLTA on the timetables that are on the website.</p> <p>What's going on with football at lunch times? Kids are being told they can only have the ball for 15 minutes or are not allowed to play at all because of others behaviours?</p>	<p>AH to communicate with staff and review calendar.</p> <p>AH to speak with office in readiness for next September.</p> <p>Class teachers to add HLTA to timetables on website.</p> <p>TC to meet with pupil</p>

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	<p>As part of our duty of care, we review first aid and behaviour records to look for patterns and football was coming up as an area of concern. Where our youngest children were playing with our oldest, children were getting hurt and there was an increasing amount of falling outs. Staff have been trialling that each key stage gets 15 minutes of the lunch hour each to play football. This was instead of a daily rota as staff feel that often a drawn out game is when behaviour issues can arise. It will be reviewed with the children after half term through pupil parliament.</p>	<p>parliament about this.</p>
<p>Year 5</p>	<p>A few parents are unhappy with the school dinner provisions and are asking if variety, quantity and quality issues can be addressed?</p> <p>This is something that school is aware of and it was discussed in a parent forum meeting about how parents and carers (and school staff) were unhappy with the overall quality of the school dinners. Following this, we chose not to renew the contract with HCL which will end in January 2026, but instead open up the contract for companies to put in a tender. I am sure that you understand that it takes time to organise change, so in the meantime we continue to work with HCL to ensure that standards are met while they work to the end of their contract. We raise concerns directly with them each time they are noticed by staff, children or parents.</p> <p>We try to teach our kids to voice any concerns they have and anything that might make them feel uncomfortable. Today, the kids had to change in front of each other (girls in the library and boys in the classroom) due to school photos. My child voiced that they felt uncomfortable and asked if they could change in the toilets. They were told no. No explanation, just no. The kids are getting older and we teach them about their bodies, and what makes them uncomfortable and teachers should be respectful of that. Changing at school doesn't happen every week, but hopefully something teachers can be mindful of going forward. Sorry I hope it doesn't come across as moaning, as I don't want that. It's just a small thing that could have been avoided. I doubt they were the only one uncomfortable getting changed in front of their classmates.</p> <p>We do not have the children changing at school very often and when we do, we ensure that they are separated by gender. This will help them to prepare for secondary school where they will have changing rooms. We also couldn't have all the children changing in the toilets so we need to find a balance. A child's voice is important, so if you have any particular concerns around your child changing in school, then please speak with your child's teacher. This is especially important for year 5 as we plan to take them swimming in the summer term and the pool has communal changing spaces (separated by gender).</p>	
<p>AOB</p>	<p>Vouchers for to support parents of pupil premium with uniform. A parent has fed back that the vouchers are useful, however, you had to spend the entire amount in one transaction. They spent some of it and then when they tried to use it again, it said that it had expired.</p>	<p>DVC to explore what happened to the money after they 'expired'.</p>

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	<p>Parent get well card to Mrs Bainbridge. Some parents would like to get well soon gift/card together for Mrs Bainbridge to let her know that they are thinking of her and wishing. It was discussed for one parent to lead and to use jam jars in each class to anonymously collect any donations.</p>	
<p>Items raised for future meetings:</p> <ul style="list-style-type: none"> • Activities and support for 25th year celebrations • Uniform policy – years 3-4 wearing ties. <p>Meeting dates for this academic year:</p> <ul style="list-style-type: none"> • Thursday 11th December – 2:30pm • Thursday 12th February – 2:30pm • Thursday 19th March – 2:30pm • Thursday 21st May – 2:30pm • Thursday 25th June – 2:30pm 		