



MAPLE TREE PRIMARY SCHOOL

Learning. Equality. Achievement. Friendship.

Hawk Drive, Sandy, Bedfordshire, SG19 2WA
Tel: (01767) 699806

Email: office@mapletreepriamaryschool.com

Web site: www.mapletreepriamaryschool.com

Headteacher: Mrs C Bainbridge B Ed Hons

Deputy Head: Miss A Hyde PGCE

17th November 2025

Dear Parent/Carer

Are you interested in joining our governing body? Maple Tree Primary School currently has vacancies for four Parent Governors.

Being a parent governor is both a responsible and important position. We know that parents are interested in the education of their children and share the school's commitment to ensuring the best possible education and opportunities for all pupils. Parent governors bring a very important element to our meetings and do their best to ascertain and represent the interests of the wider parent body.

The Full Governing Body meets half-termly, usually on a Wednesday evening at the school, plus one governor planning day in January. There is occasionally the need for smaller groups of governors to attend additional, ad hoc, panel meetings, but where possible governors are canvassed to find a date that suits the majority. An essential part of a governor's role is getting to know the school better in as many ways as possible. All governors are asked to visit the school at least once per term, to observe a number of activities, link and liaise with school leaders and meet teaching and support staff. Governors also do their best to attend school functions such as sports day, open evenings, church services etc.

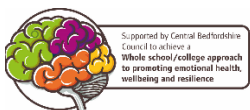
How can you become a parent governor?

Please read the attached information and volunteer yourself for nomination if you wish to be considered. Any person who is nominated must be the parent or carer of a child currently attending the school. (Nominations from grandparents of a child attending the school are also welcome.)

Please fill in the nomination form and return it to the Clerk to the Governors, c/o the school office no later than Friday 28th November by 9am. Any nomination received after this time is invalid. You can either post your nominations or send them into school via your child. Alternatively, you can download the nomination form from the [Governors Vacancies](#) page on school website and email to clerk@mapletreepriamaryschool.com when completed.

Previous experience is not necessary as training will be provided. Further information on being a school governor can be found on the [Central Bedfordshire Council](#) Website.

If we receive just four valid nominations, all candidates that meet the skills requirements for the current vacancies will be deemed elected. If we receive more than four nominations, then an election will be held.



If you wish to speak to a member of the governing body to understand more about the role, please contact the school office. We hope to welcome our new governors to the first meeting of the Spring term.

Yours sincerely,

David Walker
Chair of Governors